

## Restrictive Procedures Checklist

The Minnesota Department of Education (MDE) has developed a recommended restrictive procedures checklist and forms for use by the education community. Districts and parents are not required to use this model checklist or the forms. The purpose of the checklist and forms is to provide helpful guidance and a documentation model including the required data elements for compliance with special education restrictive procedure requirements.

This document contains information for the compliance review of the use of restrictive procedures; physical holding and seclusion. The purpose of the document is to verify compliance in the following areas:

- Seclusion - Health and safety standards and locking mechanisms
- Physical Holding, Seclusion and Removal by Peace Officer – Procedures
- Restrictive Procedures Plan and Training

The state compliance requirements for restrictive procedures may be found at:

- Minn. Stat. § 125A.094
- Minn. Stat. § 125A.0941
- Minn. Stat. § 125A.0942
- Minn. Stat. § 121A.67, Subdivision 2
- Minn. R. 3525.0210, subp. 22
- Minn. R. 3525.0850
- Minn. R. 3525.2710, subp. 4(F)
- Minn. R. 3525.2810, subp. 2(B)(1)
- Minnesota State Fire Code, Minn. R. 7511.1008, subp. 3
- Minnesota State Building Code, Minn. R. 1305.1008, subp. 8

Activities the Minnesota Department of Education (MDE) will conduct during an on-site review of restrictive procedures are outlined below. This is not an exhaustive list but serves to provide examples of where information for verification of compliance may be reviewed.

Area of Review	MDE Activities
Seclusion (Health and Safety Standards and Locking Mechanisms)	<ul style="list-style-type: none"> <li>• Inspection of seclusion rooms</li> <li>• Review of documentation from local authorities on seclusion room meeting compliance with building, fire, and safety codes</li> <li>• Registration of seclusion rooms with MDE</li> </ul>
Physical Holding, Seclusion and Removal by Peace Officer (Procedures)	<ul style="list-style-type: none"> <li>• Review of student files: including IEP, FBA, BIP, Contact log</li> <li>• Inspection of seclusion rooms</li> </ul>
Restrictive Procedures Plan and Training	<ul style="list-style-type: none"> <li>• Review of restrictive procedures plan</li> <li>• Review of records of staff who have been trained and review of documentation of the organization or professional that conducted the training</li> <li>• Review of qualifications of staff using restrictive procedures</li> </ul>

## Seclusion Health and Safety Standards and Locking Mechanisms

### **Minnesota Statutes, section 125A.0941(f):**

“Seclusion” means confining a child alone in a room from which egress is barred. Removing a child from an activity to a location where the child cannot participate is not seclusion.

### **Minnesota Statutes, section 125A.0942, Subdivision 3(5):**

The room used for seclusion must: (i) be at least six feet by five feet; (ii) be well lit, well ventilated, adequately heated, and clean; (iii) have a window that allows staff to directly observe a child in seclusion; (iv) have tamperproof fixtures, electrical switches located immediately outside the door, and secure ceilings; (v) have doors that open out and are unlocked, locked with keyless locks that have immediate release mechanisms, or locked with locks that have immediate release mechanisms connected with a fire and emergency system; and, (vi) not contain objects that a child may use to injure the child or others.

### **Minnesota Statutes, section 125A.0942, Subdivision 3(6):**

Before using a room for seclusion, a school must: (i) receive written notice from local authorities that the room and the locking mechanisms comply with applicable building, fire, and safety codes; and (ii) register the room with the commissioner, who may view that room.

### **State Fire Code/SFC Minn. R. 7511.1008 subp. 3 and State Building Code/SBC Minn. R. 1305.1008, subp. 8:**

**1008.1.10 Special locking arrangements.** Special locking arrangements meeting the requirements of sections 1008.1.10 through 1008.1.10.5 are permitted for rooms, other than cells, where the occupants are being restrained for safety or security reasons. The use of sections 1008.1.10 through 1008.1.10.5 may be revoked by the fire chief or building official for due cause.

**1008.1.10.1 Locking hardware.** Locking devices shall release upon any of the following conditions: (1) Activation of the automatic sprinkler system. (2) Activation of any automatic fire detection device. (3) Activation of an automatic fire alarm system. (4) Loss of electrical power to the locking device or the fire alarm system. (5) Activation of the fire alarm trouble signal. (6) Operation of a manual switch located in an approved location. All locking devices shall be designed to fail in the open position. Following the release of the locking devices for any of the conditions specified above in Items 1 through 6, relocking of the devices shall be by manual means only at the door.

**1008.1.10.2 Fire Extinguishing system.** When special locking arrangements are used, the room or area being secured must be protected with quick-response sprinklers.

**1008.1.10.3 Fire alarm and detection.** When special locking arrangements are used, the room or area and spaces between the room or area and an outside exit door shall be protected with automatic smoke detection connected to the building’s fire alarm system. If the walls of the room or area do not extend to the ceiling, automatic smoke detection can be provided in the adjacent room or area, provided that there are no substantial obstructions to delay activation of the smoke detection.

**1008.1.10.4 Construction.** Rooms or areas containing these special locking arrangements shall be constructed of noncombustible materials having a minimum of one-hour fire-resistive construction. Doors separating the room from other spaces must swing with egress travel from the room and have a fire-protection rating of not less than 20 minutes. Doors need not be self-closing. The interior finish of the wall and ceiling surfaces must not exceed a Class III (or Class C) flame spread rating.

**SFC 1008.1.10.5 Testing of devices.** Special locking arrangements shall be tested at least monthly to ensure that they will release under the conditions set forth in Sections 1008.1.10.1, Items 1-5. Locking arrangements which are found not to comply with the requirements of Sections 1008.1.10.1 through 1008.1.10.5 shall not be used.

**SBC 1008.1.10.5 Location.** The room or rooms shall be located on a floor that provides direct grade level access when located in buildings or portions thereof consisting of nonrated construction.

Requirements/Legal Citations Seclusion, Health and Safety Standards and Locking Mechanisms	Yes	No	Comments/Corrective Action Required to Meet Requirements
<p><b>Before using the room for seclusion:</b></p> <p>Receive <b>written notice from local authorities</b> that the room and the locking mechanisms comply with applicable building, fire, and safety codes <i>Minn. Stat. § 125A.0942, Subd. 3(6)i</i></p>			
<p><b>Before using the room for seclusion:</b></p> <p><b>Register the room with the commissioner</b> <i>Minn. Stat. § 125A.0942, Subd. 3(6)(ii)</i></p>			
<p><b>At least six feet by five feet</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(i)</i></p>			
<p><b>Well lit</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(ii)</i></p>			
<p><b>Well ventilated</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(ii)</i></p>			
<p><b>Adequately heated</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(ii)</i></p>			
<p><b>Clean</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(ii)</i></p>			
<p><b>Window</b> that allows staff to directly observe a child in seclusion <i>Minn. Stat. § 125A.0942, Subd. 3(5)(iii)</i></p>			
<p><b>Tamperproof fixtures</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(iv)</i></p>			
<p><b>Electrical switches located immediately outside the door</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(iv)</i></p>			
<p><b>Secure ceilings</b></p>			

Requirements/Legal Citations Seclusion, Health and Safety Standards and Locking Mechanisms	Yes	No	Comments/Corrective Action Required to Meet Requirements
<i>Minn. Stat. § 125A.0942, Subd. 3(5)(iv)</i>			
<b>Doors that open out</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(v)</i>			
<b>Unlocked</b>	Yes	No	
<b>Locked with keyless locks that have immediate release mechanisms</b>	Yes	No	
<b>Locked with locks that have immediate release mechanisms</b>	Yes	No	
<b>Connected with a fire and emergency system</b> <i>Minn. Stat. § 125A.0942, Subd. 3(5)(v)</i>	Yes	No	
<b>Does not contain objects</b> that a child may use to injure the child or others <i>Minn. Stat. § 125A.0942, Subd. 3(5)(vi)</i>			

Requirements/Legal Citations Locking Mechanisms	Yes	No	Comments/Corrective Action Required to Meet Requirement
<b>Locking devices shall release upon any of the following conditions:</b> (1) Activation of the automatic sprinkler system (2) Activation of any automatic fire detection device (3) Activation of an automatic fire alarm system (4) Loss of electrical power to the locking device or the fire alarm system (5) Activation of the fire alarm trouble signal (6) Operation of a manual switch located in an approved location  <b>(If one of 1-6 is not met, the locking device shall not be used)</b> <i>SFC Minn. R. 7511.1008, subp. 3</i> <i>SBC Minn. R. 1305.1008, subp. 8</i>			
All locking devices shall be designed <b>to fail in the open position</b> <i>SFC Minn. R. 7511.1008, subp. 3</i> <i>SBC Minn. R. 1305.1008, subp. 8</i>			

Requirements/Legal Citations Locking Mechanisms	Yes	No	Comments/Corrective Action Required to Meet Requirement
<p>Following the release of the locking devices for any of the conditions specified above (1-6), <b>relocking of the device shall be by manual means only at the door</b>  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p>If locking device is used, the room or area being secured must be protected with <b>quick-response sprinklers</b>  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p>If locking device is used, the room or area and spaces between the room or area and an outside exit door shall be <b>protected with automatic smoke detection</b> connected to the building's fire alarm system  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p><b>If the walls of the room or area do not extend to the ceiling</b>, automatic smoke detection can be provided in the adjacent room or area, provided that there are no substantial obstructions to delay activation of the smoke detection.  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p>If locking device is used, the room or area shall be constructed of noncombustible materials having a minimum of <b>one-hour fire-resistive construction</b>  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p>If locking device is used, the doors separating the room from other spaces shall <b>swing with egress travel from the room</b> and have a <b>fire-protection rating of not less than 20 minutes</b>. (Doors need not be self closing).  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			
<p>If locking device is used, the interior finish of the wall and ceiling <b>surfaces must not exceed a Class III (or Class C) flame spread rating</b>  <i>SFC Minn. R. 7511.1008, subp. 3</i>  <i>SBC Minn. R. 1305.1008, subp. 8</i></p>			

Requirements/Legal Citations Locking Mechanisms	Yes	No	Comments/Corrective Action Required to Meet Requirement
Locking devices shall be <b>tested at least monthly</b> to ensure they release under the conditions 1-5 above.  <b>(If one of 1-5 is not met, the locking device shall not be used).</b> <i>SFC Minn. R. 7511.1008, subp. 3</i>			
Room is located on a floor that provides <b>direct grade level access</b> when located in buildings or portions thereof consisting of nonrated construction. <i>SBC Minn. R. 1305.1008, subp. 5</i>			

## Physical Holding, Seclusion, and Removal by Peace Officer Procedures

### **Minnesota Statutes, section 125A.0941(c):**

“Physical holding” means physical intervention intended to hold a child immobile or limit a child’s movement and where body contact is the only source of physical restraint. The term physical holding does not mean physical contact that: 1) helps a child respond or complete a task; 2) assists a child without restricting the child’s movement; 3) is needed to administer an authorized health-related service or procedure; or 4) is needed to physically escort a child when the child does not resist or the child’s resistance is minimal.

### **Minnesota Statutes, section 125A.0941(f):**

“Seclusion” means confining a child alone in a room from which egress is barred. Removing a child from an activity to a location where the child cannot participate in or observe the activity is not seclusion.

### **Minnesota Statutes, section 125A.0941(b):**

“Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury or to prevent serious property damage.

### **Minnesota Statutes, section 125A.0941(e):**

“Restrictive procedures” means the use of physical holding or seclusion in an emergency.

### **Minnesota Rule 3525.0210, subp. 22:**

“Functional behavioral assessment” or “FBA” means a process for gathering information to maximize the efficiency of behavioral supports. FBA includes a description of problem behaviors and the identification of events, times, and situations that predict the occurrence and nonoccurrence of the behavior. An FBA also identifies the antecedents, consequences, and reinforcers that maintain the behavior, the possible functions of the behavior, and possible positive alternative behaviors. An FBA includes a variety of data collection methods and sources that facilitate the development of hypotheses and summary statements regarding behavioral patterns.

### **Minnesota Rule 3525.2710, subp. 4(F):**

Prior to using any conditional procedure, the IEP team must conduct a functional behavioral assessment (FBA) as defined in part 3525.0210, subpart 22. The team must also document that it has ruled out any other treatable cause for the behavior, for example, a medical or health condition, for the interfering behavior.

### **Minnesota Rule 3525.2810, subp. 2(B):**

The IEP team shall (1) in the case of a pupil whose behavior impedes his or her learning or that of others, consider, when appropriate, strategies, including positive behavioral interventions and supports to address that behavior.

### **Minnesota Statutes, section 125A.0942, Sub. 2:**

(b) A school shall make reasonable efforts to notify the parent on the same day a restrictive procedure is used on the child, or if the school is unable to provide same-day notice, notice is sent within two days by written or electronic means or as otherwise indicated by the child’s parent under paragraph (d). (c) When restrictive procedures are used twice in 30 days or when a pattern emerges and restrictive procedures are not included in a child’s individualized education program or behavior intervention plan, the district must hold a meeting of the individualized education plan team, conduct or review a functional behavioral analysis, review data, consider developing additional or revised positive behavioral interventions and supports, consider actions to reduce the use of restrictive procedures, and modify the individualized education plan or behavior intervention plan as appropriate. At the meeting, the team must review any known medical or psychological limitations that contraindicate the use of a restrictive procedure, consider whether to prohibit that restrictive procedure, and document any prohibition in the individualized education program or behavior intervention plan. (d) An individualized education plan team may plan for using restrictive procedures and may include these procedures in a child’s individualized education program or behavior intervention plan; however, the restrictive procedures may be used only in response to behavior that constitutes an emergency, consistent with this section. The individualized education program or behavior intervention plan shall indicate how the parent wants to be notified when a restrictive procedure is used.

### **Minnesota Statutes, section 125A.0942, Subd. 3:**

Physical holding or seclusion may be used only in an emergency. A school that uses physical holding or seclusion shall meet the following requirements: (1) the physical holding or seclusion must be the least intrusive intervention that effectively responds to the emergency; (2) physical holding or seclusion must end when the threat of harm ends and the staff determines that the child can safely

return to the classroom or activity; (3) staff must directly observe the child while physical holding or seclusion is being used; (4) each time physical holding or seclusion is used, the staff person who implements or oversees the physical holding or seclusion shall document, as soon as possible after the incident concludes, the following information: (1) a description of the incident that led to the physical holding or seclusion; (ii) why a less restrictive measure failed or was determined by staff to be inappropriate or impractical; (iii) the time the physical holding or seclusion began and the time the child was released; and (iv) a brief record of the child's behavioral and physical status.

**Minnesota Statutes, section 121A.67, Subd. 2:**

If a pupil who has an individual education plan is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or a school staff person during the school day twice in a 30-day period, the pupil's individual education program team must meet to determine if the pupil's individual education plan is adequate or if additional evaluation is needed.

Requirements/Legal Citations Physical Holding, Seclusion and Removal by Peace Officer Procedures	Yes	No	Comments/Corrective Action Required to Meet Requirements
<p><b>Emergency:</b> A situation where immediate intervention is needed to:</p> <p><b>Protect a child or other individual from physical injury;</b> or</p> <p><b>To prevent serious property damage</b> <i>Minn. Stat. § 125A.0941(b)</i></p>	Yes	No	
<p><b>Physical Holding:</b> Physical intervention intended to <b>hold a child immobile or limit a child's movement;</b> and</p> <p><b>Where body contact is the only source of physical restraint</b> <i>Minn. Stat. § 125A.0941(c)</i></p>	Yes	No	
<p><b>Seclusion:</b> <b>Confining a child alone in a room</b></p> <p>From which <b>egress is barred</b> <i>Minn. Stat. § 125A.0941(f)</i></p>	Yes	No	
<p>Physical holding or seclusion must be the <b>least intrusive intervention</b> that effectively responds to the emergency <i>Minn. Stat. § 125A.0942, Subd. 3(1)</i></p>			
<p>Physical holding or seclusion must <b>end when the threat of harm ends and staff determines that the child can safely return to the classroom or activity</b> <i>Minn. Stat. § 125A.0942, Subd. 3(2)</i></p>			

Requirements/Legal Citations Physical Holding, Seclusion and Removal by Peace Officer Procedures	Yes	No	Comments/Corrective Action Required to Meet Requirements
<p><b>Staff must directly observe the child</b> while physical holding or seclusion is being used <i>Minn. Stat. § 125A.0942, Subd. 3(3)</i></p>			
<p>Each time physical holding or seclusion is used, the staff person who implements or oversees the physical holding or seclusion <b>shall document, as soon as possible after the incident concludes</b>, the following information:</p> <p>(i) A description of the incident that led to the physical holding or seclusion;</p> <p>(ii) why a less restrictive measure failed or was determined by staff to be inappropriate or impractical;</p> <p>(iii) the time the physical holding or seclusion began and the time the child was released; and</p> <p>(iv) a brief record of the child’s behavioral and physical status. <i>Minn. Stat. § 125A.0942, Subd. 3(4)</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	
<p>School shall make reasonable efforts to <b>notify the parent on the same day a restrictive procedure is used on the child</b>; or</p> <p>If the school is unable to provide same-day notice, <b>notice is sent within two days by written or electronic means</b>; or</p> <p><b>As otherwise indicated by the child’s parent under paragraph (d)</b> <i>Minn. Stat. § 125A.0942, Subd. 2(b)</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p>	
<p>When:</p> <p><b>Restrictive procedures are used twice in 30 days</b>; or</p> <p><b>A pattern emerges and restrictive procedures are not included in a child’s individualized education program or behavior intervention plan</b>:</p> <p>The district must:</p> <p>Hold a meeting of the IEP team</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p>	

Requirements/Legal Citations Physical Holding, Seclusion and Removal by Peace Officer Procedures	Yes	No	Comments/Corrective Action Required to Meet Requirements
<p>Conduct or review an FBA</p> <p>Review data</p> <p>Consider developing additional or revised positive behavioral interventions and supports</p> <p>Consider actions to reduce the use of restrictive procedures</p> <p>Modify the IEP or BIP as appropriate</p> <p>Review any known medical or psychological limitations that contraindicate the use of a restrictive procedure</p> <p>Consider whether to prohibit that restrictive procedure</p> <p>Document any prohibition in the IEP or BIP <i>Minn. Stat. § 125A.0942, Subd. 2(c)</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	
<p><b>An IEP team may plan for using restrictive procedures and may include these procedures in a child's IEP or BIP; however,</b></p> <p>The restrictive procedures <b>may be used only in response to behavior that constitutes an emergency,</b> consistent with this section</p> <p>The IEP or BIP shall indicate <b>how the parent wants to be notified</b> when a restrictive procedure is used. <i>Minn. Stat. § 125A.0942, Subd. 2(d)</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p>	
<p><b>Functional behavior assessment</b> completed <i>Minn. R. 3525.2710, subp. 4(F)</i></p>			
<p>FBA includes:</p> <p><b>Description of problem behaviors</b></p> <p>Identification of <b>events, times, and situations</b> that predict the occurrence and nonoccurrence of the behavior</p> <p>Identifies the <b>antecedents, consequences, and reinforcers</b> that maintain the behavior</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p>	

<b>Requirements/Legal Citations Physical Holding, Seclusion and Removal by Peace Officer Procedures</b>	<b>Yes</b>	<b>No</b>	<b>Comments/Corrective Action Required to Meet Requirements</b>
Identifies the possible <b>functions of the behavior</b>  Identifies possible <b>positive alternative behaviors</b>  <b>A variety of data collection methods and sources that facilitate the development of hypotheses and summary statements regarding behavioral patterns</b> <i>Minn. R. 3525.0210, subp. 22</i>	Yes  Yes  Yes	No  No  No	
<b>IEP team has ruled out any other treatable cause for the behavior</b> (for example, a medical or health condition, for the interfering behavior) <i>Minn. R. 3525.2710, subp 4(F)</i>			
<b>IEP team has considered strategies, including positive behavioral interventions and supports to address that behavior</b> <i>Minn. R. 3525.2810, subp. 2(B)(1)</i>			
<p style="text-align: center;"><b>Removal by Peace Officer:</b></p> <b>Pupil restrained or removed from a classroom, school building, or school grounds by a peace officer</b>  <b>At the request of a school administrator or a school staff person</b>  <b>During the school day</b>  <b>Twice in a 30-day period</b>  <b>Pupil's IEP team must meet to determine if the pupil's IEP is adequate or if additional evaluation is needed</b> <i>Minn. Stat. § 121.67A, Subd. 2</i>	Yes  Yes  Yes  Yes  Yes	No  No  No  No  No	

## Restrictive Procedures Restrictive Procedures Plan and Training

**Minnesota Statutes, section 125A.0942, Subd. 1:**

Schools that intend to use restrictive procedures shall maintain and make publicly accessible a restrictive procedures plan for children that includes at least the following: (1) the list of restrictive procedures the school intends to use; (2) how the school will monitor and review the use of restrictive procedures, including conducting post-use briefings and convening an oversight committee; and (3) a written description and documentation of the training staff completed under subdivision 5.

**Minnesota Statutes, section 125A.0942, Subd. 2(a):**

Restrictive procedures may be used only by a licensed special education teacher, school social worker, school psychologist, behavior analyst certified by the National Behavior Analyst Certification Board, a person with a master's degree in behavior analysis, other licensed education professional, paraprofessional under section 120B.363, or mental health professional under section 245.4871, subdivision 27, who has completed the training program under subdivision 5.

**Minnesota Statutes, section 125A.0942, Subd. 5:**

(a) To meet the requirements of subdivision 1, staff who use restrictive procedures shall complete training in the following skills and knowledge areas: (1) positive behavioral interventions; (2) communicative intent of behaviors; (3) relationship building; (4) alternatives to restrictive procedures, including techniques to identify events and environmental factors that may escalate behavior; (5) de-escalation methods; (6) standards for using restrictive procedures; (7) obtaining emergency medical assistance; (8) the physiological and psychological impact of physical signs of distress when physical holding and seclusion; (9) monitoring and responding to a child's physical signs of distress when physical holding is being used; and (10) recognizing the symptoms of and interventions that may cause positional asphyxia when physical holding is used. (b) The district shall maintain records of staff who have been trained and the organization or professional that conducted the training.

Requirements/Legal Citations Restrictive Procedures Plan and Training	Yes	No	Comments/Corrective Action Required to Meet Requirements
School <b>maintains and makes publicly accessible a restrictive procedures plan</b> for children <i>Minn. Stat. § 125A.0942, Subd. 1</i>			
Restrictive procedures plan includes the <b>list of restrictive procedures the school intends to use</b> <i>Minn. Stat. § 125A.0942, Subd. 1(1)</i>			
Restrictive procedures plan includes <b>how the school will monitor and review the use of restrictive procedures</b> , including conducting post-use debriefings and convening an oversight committee <i>Minn. Stat. § 125A.0942, Subd. 1(2)</i>			
Restrictive procedures plan includes <b>written description and documentation of the training staff completed under subdivision 5</b> <i>Minn. Stat. § 125A.0942, Subd. 1(3)</i>			

Requirements/Legal Citations Restrictive Procedures Plan and Training	Yes	No	Comments/Corrective Action Required to Meet Requirements
<p>Staff who use restrictive procedures are:</p> <p><b>A licensed special education teacher</b></p> <p><b>School social worker</b></p> <p><b>School psychologist</b></p> <p><b>Behavior analyst</b> certified by the National Behavior Analyst Certification Board</p> <p><b>A person with a master's degree in behavior analysis</b></p> <p><b>Other licensed education professional, paraprofessional</b> under section 120B.363; or</p> <p><b>Mental health professional</b> under section 245.4871, subdivision 27</p> <p><i>Minn. Stat. § 125A.0942, Subd. 2</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	
<p>Staff who use restrictive procedures have <b>completed the training program under subdivision 5.</b></p> <p><i>Minn. Stat. § 125A.0942, Subd. 2</i></p>			
<p><b>Training includes:</b></p> <p>(1) positive behavioral interventions</p> <p>(2) communicative intent of behaviors</p> <p>(3) relationship building</p> <p>(4) alternatives to restrictive procedures, including techniques to identify events and environmental factors that may escalate behavior</p> <p>(5) de-escalation methods</p> <p>(6) standards for using restrictive procedures</p> <p>(7) obtaining emergency medical assistance</p> <p>(8) the physiological and psychological impact of physical signs of distress when physical holding and seclusion</p> <p>(9) monitoring and responding to a child's physical signs of distress when physical holding is being used</p> <p>(10) recognizing the symptoms of and interventions that may cause positional asphyxia when physical holding is used</p> <p><i>Minn. Stat. § 125A.0942, Subd. 5(a)</i></p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Description/Program</p>
<p>District shall <b>maintain records of staff who have been trained</b> and the <b>organization or professional that conducted the training</b></p> <p><i>Minn. Stat. § 125A.0942, Subd. 5(b)</i></p>			