

Process Flow Chart: Referral Received for Toddlers Age 2 and Older

1A: Referral is received for a child between age 2 and 2 years 10 months & 16 days

1B: Referral is received for a child older who is within 45 days of 3rd birthday.

2A: Written parental consent sought and received for concurrent Part C and Part B evaluations.

2B: Written consent sought and received for Part B evaluation only

3A: Multidisciplinary team conducts timely, comprehensive evaluation of the child's functioning in all five developmental domains as required under Part C. The evaluation also addresses specific requirements of any suspected categorical disability. Information applied to criteria.

3B: Team conducts an evaluation adhering to all applicable Part B standards including timeline and requirement to evaluate in all areas related to the child's suspected disability.

4A1 & 4B1: Evaluation indicates the child is not eligible for services.

4B2: Evaluation results indicate the child meets eligibility for 3-6 DD (2 or more areas) or a categorical disability.

4A2: Evaluation results indicate the child meets eligibility for S/L, ASD, OHD, or other categorical disability or DD in 2 or more areas.

4A3: Evaluation results indicate the child meets Part C eligibility for DD due to delay in one domain.

5B: Develop and implement IEP following all applicable Part B standards(s).

5A: Serve eligible child and family through IFSP.

5C: Serve Part C eligible child and family through IFSP.

6C1: IFSP documents transition steps. Service coordinator makes reasonable effort to convene a conference with parents and providers of appropriate services for children not eligible for services under Part B.

6A: Meet all requirements of Part C to Part B transition:
 1. Document transition steps/services in IFSP
 2. Convene transition conference not less than 90 days but not more than 9 months prior to the child's 3rd birthday for children potentially eligible under Part B (may have been initial IFSP team meeting).

5.5C: Team decides if child is potentially eligible under Part B.

No

Yes

6C2: Meet all requirements of transition from Part C to Part B:
 1. Document transition steps/services in IFSP
 2. Convene transition conference not less than 90 days but not more than 9 months prior to the child's 3rd birthday
 3. Seek parental consent for an initial Part B evaluation.

7A/9C1: IEP is developed and implemented by the child's 3rd birthday. Parents provide written consent for the initial provision of Part B services.

8C1: Conduct Initial Part B evaluation as per prior written notice. Apply information to criteria
 Has eligibility been established?

7C: Written Consent for Initial Part B Evaluation Received

No

8C2: Services end by age 3

No

9C2: Services end by Age 3

★ Evaluation cannot proceed without appropriate signed consent