WORKING RELATIONSHIP:
Immediate Supervisor: Special Education Teacher
Consults with: Special Education Teacher, Classroom Teachers and students.

JOB SUMMARY: The paraprofessional provides assistance both to teachers and students in learning lesson plans. They may also work in specialized programs or on an individual basis with students requiring close supervision and special assistance. The paraprofessional provides support, explanation, re-teaching and discipline.

QUALIFICATIONS: High School diploma and passage of Para-Pro test or equivalent.

DUTIES AND RESPONSIBILITIES:

1. Guides and works through lesson plans with students, explains and interprets assignments for mainstream classes. Assists teacher with English, Life Skills, Social Skills and Math classes taught/delivered in EBD room. 60%
2. Monitors behavior of students for appropriateness and need for discipline. 2%
3. Recommends ideas, identifies problems, or aids in problem solving at meetings with teacher. 2%
4. Files papers, copies materials and corrects papers. 1%
5. Relieves the I.S.S. staff person during lunch. 7%
6. Supervises the I.S.S. room in the EBD room and counsels students 5%
7. Is a member of CPI Team. 5%
8. Assists students in mainstream classrooms. 15%
9. Monitor students during recess outside. 10%
10. Other duties as assigned.
WORKING RELATIONSHIP:
Immediate Supervisor: Special Education Teacher
Consults with: Special Education Teacher, Classroom Teachers and students.

JOB SUMMARY: The paraprofessional provides assistance both to teachers and students in learning lesson plans. They may also work in specialized programs or on an individual basis with students requiring close supervision and special assistance. The paraprofessional provides support, explanation, re-teaching and discipline.

QUALIFICATIONS: High School diploma and passage of Para-Pro test or equivalent.

DUTIES AND RESPONSIBILITIES:
1. Provide individual instruction/tutoring both in and outside of the classroom setting. This includes assisting with lesson plans and/or testing. 50%
2. Monitor student behavior for appropriateness and need for discipline. Also to recommend and need for discipline. Also to recommend ideas or discuss problems with teacher. 35%
3. Lunchroom supervision. 11%
4. Assist teacher with papers, copying, etc. 4%
5. Other duties as assigned.

POSITION TITLE: SPECIAL EDUCATION PARAPROFESSIONAL (Kindergarten)
BAND: B GRADE: 2 SUBGRADE: 1

WORKING RELATIONSHIP:
Immediate Supervisor: Special Education Teacher
Consults with: Special Education Teacher, Classroom Teachers and students.

JOB SUMMARY: The paraprofessional provides assistance both to teachers and students in learning lesson plans. They may also work in specialized programs or on an individual basis with students requiring close supervision and special assistance. The paraprofessional provides support, explanation, re-teaching and discipline.

QUALIFICATIONS: High School diploma and passage of Para-Pro test or equivalent.

DUTIES AND RESPONSIBILITIES:
1. Provide student assistance for breakfast and lunch. 20%
2. Provide individual and group instruction which includes flexible reading groups, helping with learning centers, shared reading, observations, assessments and tutoring. Also monitoring student behavior for appropriateness and guiding correct behavior when needed. 75%
3. Assist teacher with papers, copying, etc. 5%
4. Other duties as assigned.