

**November 14, 2011**

**ASEC Alert-December 1<sup>st</sup> Child Count Information!!!!**

We have a problem with the automatic emails send from SpEd Forms whenever a Prior Written Notice is finalized. **This means that your MARSS person has not received any IEP changes since the beginning of the school year.**

If you have not already done so, it is critical that you print a copy of the Student Data sheet for each of your student's that are or will be in service as of Dec 1<sup>st</sup> and give to your MARSS person. To find each student's data sheet simply log into each student's forums page, click the "Student Setup" button at the top of the page and then click the "Special Ed. Data Sheet" button at the top of the page and print it out. Please do this as soon as you can in order to provide your MARSS person with time to make changes.